

# DRCHOA Board of Directors Monthly Meeting

02/03/2011

7:00pm-8:00pm

6870 Deer Run Drive

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## Attendees:

Officer	Position	Present	Excused
Bryan T. Ault	President	X	
Terry Foreman	Vice President		X
Michael Mohr	Treasurer		X
Faviola Donato-Galindo	Secretary	X	
Vanessa Girardi	At-Large	X	

## Committees:

David Napier, Landscape and Maintenance Committee.

## *Minutes*

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**Agenda Item:** Approval of the Agenda

### Discussion:

- Mr. B. Ault asked members to review the agenda.
- Ms. V. Girardi made a motion to approve the agenda as presented.
- Ms F. Donato seconded.
- The motion was approved by unanimous vote.

**Action items**

**Person responsible**

**Deadline**

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**Agenda Item:** Approval of the January 6, 2011 Minutes

### Discussion:

- Mr. B. Ault asked members to review the minutes.
- Ms. V. Girardi made a motion to approve the minutes as presented.
- Mr. T. Foreman seconded.
- The motion was approved by unanimous vote.

**Action item**

**Person responsible**

**Deadline**

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**Agenda Item:** Resident Concerns

### Discussion:

- Ms. F. Donato indicated that she contacted Doody Calls, a company dedicated to pet waste management based on residents' concerns at the last meeting. The company has two models of pet-waste stations. The first model is \$325- most popular model and the second one is \$490. The cost does not include an \$80 installation fee and there is no minimum number of stations. Both hold 600 collection bags. They are installed in the ground on a concrete base. They offer a pick-up service which is \$12 dollars each pick-up (weekly, monthly, etc.). First month on a weekly basis then it is regulated based on volume

(more times or less time). The collection service includes restocking bags, pick-up 8 feet near station and removing waste.

- Ms. V. Girardi suggested purchasing or building these pet waste stations rather than paying for the service. She will look into the cost for each option.

Action items	Person responsible	Deadline
Research the cost of purchase or building pet waste stations	V. Girardi	None

**Agenda Item:** President’s Report—Bryan Ault

**Discussion:**

**South King/Telegraph Rd. intersection update**

- Mr. B. Ault spoke with Supervisor McKay regarding the status of the So. Kings/Telegraph rd. construction. The Supervisor indicated that he will be hosting a hearing around September to discuss this issue and urged community members to attend. Mr. B. Ault will update members once the date is set.

**Lamp post outage update**

- According to Dominion Virginia the lamp posts on the first portion of DRD will be fixed by Feb. 17<sup>th</sup>. Ms. B. Ault indicated that If they are not fixed by then he will be asking residents to send complaints to Del. Mark Sickles.

**Wild Apricot**

- This is an association management tool. This tool will enable online management of the association’s business and facilitate business continuity. This would include membership, collection of dues and bill payment. Mr. B. Ault recommended taking advantage of the free trial to assess the effectiveness of this tool.
- Ms. V. Girardi made a motion to start a Wild Apricot free trial account.
- Ms. F. Donato seconded.
- The motion was approved by unanimous vote.
- Mr. B. Ault indicated that he would set-up the account.

Action items	Person responsible	Deadline
Set up Wild Apricot free trial account	B. Ault	By the next meeting.

**Agenda Item:** Treasurer’s Report—Michael Mohr

**Discussion:**

- Mr. M. Mohr was not present at the meeting but provided the following written report:
  - Goldklang (our Auditor for 2009) offers their services to:
    - Audit 2010 books = \$1,650

- Audit 2011 books = \$1,750
- Prepare 2010 tax filings (fed and state) = \$300
- Prepare 2011 tax filings (fed and state) = \$300
- Admin fee for 2010 and 2011 = \$75 per year (\$150 in total over the next two years)
- I recommend the board vote and accept all #2 above (pricing is similar to the Audit taking place now), some other thoughts:
  - We just went through the process to collect all 2009 documents to support the audit, as a result, we also collected most (if not all) of the necessary 2010 documents.)
  - 2010 Tax filings are due March 15th, lumping in the 2010 Audit and Tax prep now would be a good idea to get the HOA truly baselined / squared away for all future audit and tax requirements.
- Ms. V. Girardi made a motion to approve the Treasurer’s report and recommendation to use Goldklang as the auditor for 2010 and 2011.
- Ms. F. Donato seconded.
- The motion was approved by unanimous vote.

Action items	Person responsible	Deadline
Inform Goldklang of Board decision	M. Mohr	None

**Agenda Item:** Committee Report-Landscape and Maintenance—David Napier

**Discussion:**

- The date for the spring clean has not been set yet but it may take place at the end of March or beginning of April.
- Blade Runners has offered to sell Magic Salt for road and sidewalk treatment. He suggested purchasing a couple of bags to treat the county sidewalks.
- Ms. V. Girardi suggested using the self-help approach and shoveling county sidewalks as needed, rather than incurred on the expense.

Action items	Person responsible	Deadline

**Agenda Item:** Committee Report-Architectural Control—Kent Hurton

**Discussion:**

- None presented.

Action items	Person responsible	Deadline

**Agenda Item:** Committee Report-Social Committee— Melissa Anderson

**Discussion:**

- None presented.

Action items	Person responsible	Deadline	

**Agenda Item:** Old Business

**Discussion:**

- None presented.

Action items	Person responsible	Deadline

**Agenda Item:** New Business

**Discussion:**

- None presented.

Action items	Person responsible	Deadline

**Agenda Item:** Adjourn

**Discussion:**

- Ms. V. Girardi made a motion to adjourn.
- Ms. F. Donato seconded
- Meeting was adjourned.